

# Incoming exchange students Application procedure

## 1. Application deadlines at Université de Nantes

Study period	Opening of the application procedure	Completing the online application	Decision notification of Université de Nantes (for study abroad and for on-campus accommodation)
1st semester and academic year	March 28 <sup>th</sup>	May 15 <sup>th</sup>	Between June 15 <sup>th</sup> and 30 <sup>th</sup>
2 <sup>nd</sup> semester	October 1 <sup>st</sup>	November 15 <sup>th</sup>	Between December 10 <sup>th</sup> and 15 <sup>th</sup>

#### 2. Application steps and request for on-campus accommodation

• Step 1 : Fill in the online application form and the on-campus accommodation request form

Students wishing to participate to an exchange study program with Université de Nantes must fill in the online application form, available at the webpage <u>Université de Nantes - International</u>. To <u>ask for an on-campus accommodation</u>, you should make the request by filling in the form.

Before you fill in the online application form, please read carefully **the application procedure** mentioned below and **details concerning accommodation** on Université de Nantes's website.

1. Create a Mobility Online account on the webpage Candidature en ligne

2. Fill in the online application form. You can save the form and modify/complete it later by login in your personal space here: Login Mobility-Online

3. Upload the required documents on the online platform, only in PDF version:

- Learning agreement, duly signed, specifying your mobility study program
- 1 cover letter (in French)
- Your CV (in French)
- **1** recommendation letter (only for non-European exchange students)
- Transcripts of records of your two last semester
- French language certificate from your Home University's French Department or an official French Language certificate (TCF, DELF or DALF)

4. Validate your online application form. Only complete applications will be evaluated.

5. Once your application is validated, please follow all evolution notifications, answers as well as further instructions to prepare your mobility.

• Step 2. Choose your classes

To prepare your learning agreement (list of chosen classes) at Université de Nantes, please refer to the online class catalog: <u>http://www.univ-nantes.fr/international/coursecatalogue</u>

<u>Instruction</u>: choose30 ECTS per semester (60 ECTS for a whole academic year) - It is requested to choose 70% of your classes in the Faculty where the cooperation agreement has been signed with your home university.



## 3. Evaluation of your application

The International Relations Office will inform you about its decision after the evaluation of your application.

If you are selected and will be provided with an on-campus accommodation, the address of the university residence will be indicated on the same letter, as well as any additional information concerning your stay in Nantes.

#### Contact information at the International Relations Office

<u>Erasmus+ and European exchange programs</u> Ms Patricia Torres-Gabillard

Non-European exchange programs

Ms Louise Rivalland

international.accueil@univ-nantes.fr