

RENEWAL

After a temporary residence permit or a long stay visa valid as a residence permit.

Each renewal implies immigration taxes to the State.

You need to bring 49 € in fiscal stamps (for a one year residence permit) or 79 € in fiscal stamps (for a residence permit valid several years) on the day when you receive your residence permit

Indications relatives à l'état civil

- **passport** (copy of the pages containing your personal data, validity dates, entry stamps and visas) ;
- **3 ID photos** - recent and similar (face clear – no hat or scarf) in French passport format 35mm X 45 mm – complying with official standards (ISO/IEC 19794 -s: 2005) (*no photocopy*) ;
- **your birth certificate with your parents' names or a full copy of your birth certificate**, with its translation in French by a certified translator ;
- if the student is married and/or has children : residence permit of the spouse (or ID) and family register (or recent wedding certificate + birth certificate of every child)
- **valid residence permit or long stay visa** as a residence permit with the OFII sticker ;
- **medical certificate delivered by the OFII** (for the first renewal) ;
- **proof of health insurance** :
 - under 28 years old : the school certificate is considered as a proof of student social security ;
 - over 28 years old : proof of a private insurance (except for Canadian students)

Proof of address dated less than 3 months

- **renting contract or rent statement** (if you are renting) **and a utility bill** (electricity, gas, water, landline, internet access) ; or council tax ;
- **certificate** from the student residence ;
- **if you are staying in a hotel** : letter from the hotel dated and signed and your last bill ;
- **if you are being provided accommodation at a third party, you have to provide** :
 - written certification of accommodation dated and signed by your host mentioning your date of arrival at his/her place ;
 - copy of his/her valid ID or his/her valid residence permit ;
 - proof of ownership (or council tax or renting contract) **and** a recent utility bill (electricity, gas, water, landline, or internet access) in his/her name.

Proof of your current studies

- **final registration certificate for 2017-2018** in a school of higher/secondary/professional education (+ student ID) and ;
- **school certificate** with the level and length of studies
- **any document which shows what you studied** the previous school year: diploma, certificate or attestation of completion **and** report cards or exam notifications

Proof of sufficient financial means

Your monthly financial resources must be at least equivalent to the amount of the basic monthly allowance given to French scholarship holders (that is say **615 €** in accordance with the decision of the Ministry of Foreign Affairs from July 9th, 2003).

Mandatory documents :

- **bank certificates** showing that the student has at least **615 €** every month from September 2016 to August 2017 (bank statements, payslips and work contract; scholarship statement from the board/official organisation of your country of origin mentioning the amount and the length of the scholarship) **or** ;
- **written certification of a third party** who commits in taking responsibility for the student, with : a copy of his/her valid ID or a copy of his/her valid residence permit, his/her 3 last payslips and his/her last tax assessment
- **students who hold a scholarship from the French government and beneficiaries of European programs** must also comply by the criteria of sufficient resources. So they must provide a proof of their situation :
 - Certificate of scholarship (with its translation) and ;
 - Recent statement of the last payment and bank statements of every month from September 2016 to August 2017

BE AWARE

*Failing classes consecutively or not attending classes during your studies will lead to the **refusal of the renewal** of your residence permit the following year.*

- ❶ - Every document must be provided in original and with a copy
- ❷ - Every document in a foreign language must be translated by a certified Translator called "Expert-Traducteur assermenté" and must be stamped and signed by the translator
- ❸ - Further information or documents may be asked, if necessary, during the examination of your file
- ❹ - In any case, you will not be given a residence permit, even a temporary one, if your application file is not complete

CONVOCAATION

LAST NAME :

First name :

Nationality :

Date of reception of your residence permit (at the Préfecture) : on ____ / ____ / 2017